

**PEACE RIVER PRESBYTERY**  
**Committee on Ministry**

**Dissolution of a Call or Appointment**

On the \_\_\_ day of \_\_\_\_\_ year \_\_\_\_\_, at a properly called meeting of the  congregation (or)  session of the \_\_\_\_\_ Presbyterian Church of \_\_\_\_\_ Florida, it was voted to request the Presbytery to dissolve the  pastor  associate pastor  interim pastor  stated supply  parish associate relationship between the church and Rev. \_\_\_\_\_ effective the \_\_\_\_\_ day of \_\_\_\_\_ year \_\_\_\_\_. The last day of work will be the \_\_\_ day of \_\_\_\_\_ year \_\_\_\_\_.

- A. The minister will remove all personal items from church property by the effective date of the dissolution. All property belonging to the church, including keys to the church, will be returned to the Clerk of Session or person designated by the Session. Arrangements for payment of any monies due to the Minister (salary, annuities, house equity, etc.) or the repayment of any loan made by the church to the minister shall be made by the effective date of the dissolution unless herewith stipulated by both parties in writing.
  - B. The minister will inform the congregation that all future pastoral services (funerals, weddings, counseling, hospital visits, etc.) cannot be provided by a former pastor without prior written authorization and permission of the session.
  - C. Complete all the items below that apply:
    - Rev. \_\_\_\_\_ requests designation as “Honorably Retired” effective \_\_\_\_\_.
    - The congregation voted to request that Rev. \_\_\_\_\_ be designated Pastor Emeritus.
    - Cash salary will be paid until \_\_\_\_\_.
    - Housing Allowance will be paid until \_\_\_\_\_.
    - The minister will have free use of the manse until \_\_\_\_\_.
    - Deferred Income will be paid until \_\_\_\_\_.
    - Board of Pension Dues will be paid until \_\_\_\_\_.
    - Other compensation will be paid until \_\_\_\_\_.  
Itemize: \_\_\_\_\_
- Other terms. Itemize: \_\_\_\_\_

**Confirmation Signatures**

**Telephone**

\_\_\_\_\_ Minister/Educator/Candidate . . . . . (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_ Clerk of Session . . . . . (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_ Committee on Ministry Chair . . . . . (\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_ Stated Clerk . . . . . (\_\_\_\_) \_\_\_\_\_